

## THE RUTHERFORD COUNTY COMMUNITY PROJECT SHARING PROGRAM

### APPLICATION INFORMATION

Attached is a copy of the application form through which local community organizations may request funds from the Rutherford County Conservation Board. These funds are budgeted and appropriated by the Rutherford County Board of Commissioners.

Funds are to be utilized for recreational purposes in the local community with approval going to those projects where it is anticipated the greatest number of people will be served.

If your organization is interested in applying for these funds, you should include as much information as possible about your project: Cost, Support within the community, and source of local community matching funds. The Rutherford County Conservation Board will match \$2.00 for \$1.00 of the project cost not to exceed \$5,000.

In addition to the application form, two (2) other documents are required:

1. Certification that local match funds are available as of the date of the application.
2. A copy of the resolution by your organization indicating that they intend to apply for these funds and have agreed to set aside the local match money as required.

Your application should be submitted to the Rutherford County Conservation Board, C/O Joseph Reed, 3602 Geneva Drive, Murfreesboro, TN 37128 or emailed [reedj@rcschools.net](mailto:reedj@rcschools.net).

When an application has been considered by the Conservation Board, notification will be given to the agency within ten (10) days. If approved, funding will be set aside in the Conservation Board Budget, upon certification that those items are approved have been installed or delivered to the using agency, payment will be made by the Rutherford County Conservation Board.

Should your application be rejected it can be resubmitted for future funding.

A copy of guidelines and application forms are attached for your convenience.

If the Conservation Board funds have been allocated, the project will be considered in future budgets.

## RUTHERFORD COUNTY CONSERVATION BOARD COMMUNITY PROJECT FUND GUIDELINES

1. Application for funds must be submitted on official application forms available from the Rutherford County Conservation Board, C/O Joseph Reed, 3602 Geneva Drive, Murfreesboro, TN 37128 or emailed [reedj@rcschools.net](mailto:reedj@rcschools.net).
2. All questions related to the application must be answered in detail.
3. Local community match funds must have been obtained locally. No state, federal, individual school, foundation or local government funds may be counted toward the local community match.
4. Within six (6) months from the date of the grant for which County Community Sharing Funds have been approved, a complete project report including a financial report must be submitted to the Rutherford County Conservation Board including receipts.
5. Any local community organization, public and non-profit in nature may apply for County Community Sharing Funds as long as the majority of members of the organization and its activities are conducted within Rutherford County.
6. No application will be considered which requests less than \$2,000 or more than \$5,000. (County Share)
7. No more than \$5,000 of the Counties Community Sharing Funds (Annual Budget) may be distributed for any one (1) community project during the fiscal year.

Please Keep Information Sheet

RUTHERFORD COUNTY COMMUNITY PROJECT SHARING PROGRAM

APPLICATION

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name of Principal Officers \_\_\_\_\_ Phone \_\_\_\_\_

CHAIRMAN

\_\_\_\_\_ Phone \_\_\_\_\_

VICE-CHAIRMAN

\_\_\_\_\_ Phone \_\_\_\_\_

TREASURER

Type Of Project \_\_\_\_\_

(Construction, Equipment, Materials, ETC.)

Description of Project \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total Cost of Project \_\_\_\_\_

Amount Requested \_\_\_\_\_

Estimated completion date of project \_\_\_\_\_

Source of Local matching funds \_\_\_\_\_

Please attached application that local match funds are available as of the date of this application.)

List other local community organizations which support this project and its need in the local community.

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As officers of this applicant organization, we affirm that the foregoing information is true to the best of our knowledge.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Please attach a copy of the organizations resolution approving the request for Community Sharing Funds and the use of local organization funds as matching funds for this project.

REMARKS:

REMARKS

This application was reviewed by the Rutherford County Conservation Board on  
\_\_\_\_\_. The minutes reflect the project application was:

APPROVED

DISAPPROVED

DEFERRED PENDING ADDITIONAL INFORMATION

\_\_\_\_\_  
Chairman, Rutherford County Conservation Board

\_\_\_\_\_  
DATE

REMARKS: